



education

Department:
Education
REPUBLIC OF SOUTH AFRICA

SIBUSISIWE COMPREHENSIVE TECHNICAL HIGH SCHOOL



UMNYANGO WEZEMFUNDO
DEPARTMENT OF EDUCATION

UMLAZI DISTRICT P/BAG X 1010, UMBUMBULU, 4105

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GUIDING SCHOOL REGULATIONS FOR ALL LEARNERS

TO ALL LEARNERS: 2023 & TO ALL PARENTS: 2023

A Warm Welcome to Our School for the Year 2023.

As I welcome all our learners and parents, new and old to the academic year 2023, I want to **firmly and strongly** advise you upfront that the school you are joining operates within **a firm set of school rules and regulations**. All learners are expected to obey and follow these rules **without fail**. All learners who act or behave themselves outside and / or contrary to these rules and regulations will be subjected to **corrective measures** in line with the directives of the School Code of Conduct for Learners as well as the 20 Golden Rules of the School.

NOTE WELL: As a school we uphold strong disciplinary values and practices.

PLEASE READ THE FOLLOWING RULES : The Golden 20 School Rules

1. All learners must **wear full school uniform at all times**, including when learners are out on co-curricular outings. Learners must wear short un-styled hair or plaited hair for girls. The school uniform is strictly *school Grey trousers for boys* (Not dark Grey) and black school shoes. **The Green School Bag is Compulsory and NO other bag is allowed.**
2. **No Non-uniform clothing items may be worn at school**, including during co-curricular outings. (School scarfs & beanies, when available are **ONLY meant for warmth in Winter**)
3. **No Cell Phones** may be brought / used / showed off at school. Use of **phones & Laptops** during school hours is **NOT** permitted. Otherwise we **confiscate until the end of the year.**
4. The school starts at **07h:00 for Morning study** and **ALL Learners** must arrive on time every day. When learners arrive in the morning they must proceed to their classes and **NOT stand outside classes.**
5. All learners have a responsibility to **keep classrooms clean and litter free at all times.**
(Apart from daily cleaning, the school has a 15 min. school clean-up on Fridays @ 13h:45)
6. It is Compulsory for both the Parent and the Learner to **report all cases of absence** from school. For every day absent, the learner must bring a supporting letter from the parent.
7. It is compulsory for all learners to **attend Classes & Extra classes** which are arranged as a Support program. **Attending classes is NOT a request** for learners. **Bunking Classes** and **Absence during Extra classes** (Holiday & Weekend) leads to **Suspension.**
8. It is compulsory for all learners to **Do and Submit** their Homework, Assignments, Projects and all other tasks given to them. Learners who fail to submit their work will be punished including a **Suspension** and **marks will be deducted for late submission.**

9. **Learners may NOT Skip Classes / leave school premises without a Permission Slip** signed and stamped by the Principal. The permission slip is **ONLY** given for **serious cases of illness** or at a written and confirmed request by the parent otherwise there is **Suspension**
10. Learners may **NOT** come to school **drunk, smelling of alcohol / drugs OR bring / use** alcohol / drugs / weapons / pornographic material to school or **while in school uniform**. This damages our image & leads to **immediate suspension** and/ or **expulsion** from school.
11. **Fighting, bullying & harassment** at school are serious offences. Learners who fight / bully / harass others at school or while in school uniform will **be suspended** with the view to **expel** them. Physical violence leads to a **Dismissal**. There is **No Return** afterwards.
12. Learners must at all times **show Respect** to ALL members of staff and to all other learners. Learners who conduct themselves in a **rude and disrespectful manner** will be punished and this could include a suspension. **Serious disrespect, intimidation, assault, harassment** and / or **use of vulgar** may also lead to **suspension and/ or expulsion**.
13. Learners may **NOT absent themselves from school** during official school time / Exams (Rule 6). Otherwise, **such absence** would result in a **Zero Mark / Suspension / Dismissal**. **Note:** During Exams, the school does create space for early or late sessions for the sick.
14. Our school is a **Results-driven school with Academic Focus**. All learners are expected to be **in class on time at all times doing their school work**. Learners must always show commitment and willingness to perform well in **all 4 Terms / Exams**. Poor Performance will be addressed together with parents. Failure in our school is **NOT** an option. **We demand hard work**.
15. All learners have a **1 YEAR CONTRACT** with the school to finish their grades and proceed to the next. Learners who **Fail** at the end of the year may **lose their place** in the school in the following year. So Work Hard at All Times. **YOU FAIL YOU LEAVE**.
16. **Stealing** is a serious offence in our school. Learners who are found stealing from other learners or from staff will be **suspended from school** with a view to **expel** them.
17. **Cheating** and the use of unauthorized material during classwork / examinations is not allowed. Learners found **cheating** or **in possession of unauthorized material** will be punished with a **zero mark for the task or test**. **No show** during exams leads to dismissal.
18. It is compulsory for all learners to have **all the required learning materials** with them for all lessons. **Note** : Parents have the duty to supplement with the required learning tools.
19. **As a Fee Paying school**, we recognize the right of every learner to quality education. However, we hold every parent and learner **responsible for the up keep** of the school. Learners who damage school property due to their negligence will **pay for such damages**. Likewise, parents have an obligation to **Pay School Fees** otherwise **access is limited**.
20. Any learner who commits a **repeat offence** after a suspension is deemed to have dismissed himself / herself from school. We can only give a learner **1 second chance**. *Behave Always*.

On behalf of the school Management, Staff & SGB, I wish you all a successful year with our school in 2023.

As Adopted in the Parents Meeting on 04 December 2011

(This serve as a copy)